

Holbrook Board of Selectmen

Minutes of the Regular Session of

Tuesday, September 25, 2012

Present: Timothy J. Gordon, Chairman  
Brinsley A. Fuller, Vice-Chairman  
Kevin J. Sheehan, Clerk  
Richard B. McGaughey, Associate  
Matthew V. Moore, Associate (arrived at 7:02 pm)

In attendance: William J. Phelan, Town Administrator  
Marjorie Godfrey, Assistant Town Administrator  
Benjamin Ecord, Supervisor, Public Works Department

The meeting was called to order at 7:00 pm by Chairman Gordon, in the Selectmen's Meeting Room, 50 North Franklin Street, Holbrook, MA 02343, and began with the Pledge of Allegiance.

MINUTES:

MOTION: By Mr. Sheehan, second by Mr. Fuller, to accept the minutes of the regular session of Tuesday, August 28, 2012, as printed

VOTE: 4:0

MOTION: By Mr. Fuller, second by Mr. Sheehan, to approve the minutes of the executive session of Tuesday, August 28, 2012, as printed

VOTE: 4:0

CITIZEN CONCERNS:

Mr. Phelan said that the Building Department reported that the DALTON CLUB has been renovating and breaking down interior walls. The Building Inspector has issued a cease and desist on the work because no building permit has been issued, and the Dalton Club could be jeopardizing its occupancy permit. The renovations may also need the approval of the Alcoholic Beverages Control Commission (ABCC), and a letter has been sent asking the Club to contact the Selectmen's office. Today, Mr. Paul Anastasio spoke to the clerk in the Building Department and said he will work with the Inspector.

Mr. Gordon acknowledged the resignation of Ms. Marianne Morelli from the LIBRARY BOARD OF TRUSTEES, and thanked her for her service.

Mr. Gordon announced that Ms. KRISTEN HALEY, a Specialist in the US Army serving in Afganistan, ran and completed a marathon in 4 hrs. 23 minutes. He read a letter from her discussing her volunteer efforts teaching English to children and physical activities to keep in shape.

TOWN ADMINISTRATOR'S REPORT:

Mr. Phelan announced that the Tri Town Water Board and the Joint Water Board meetings scheduled for this week have been cancelled. The Tri Town meeting may be rescheduled to the week of October 11<sup>th</sup>. Braintree Mayor Joseph Sullivan has met with Mr. Fred Laskey of the Mass. Water Resource Authority (MWRA).

The NORFOLK COUNTY SHERIFF'S DEPARTMENT has been doing the demolition work in the former fire station adjacent to the town hall. Mr. Moore asked about the liability coverage, and Mr. Phelan said the County provides that coverage.

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Ms. Stephanie Trowbridge, the Chairman of the LOCAL CULTURAL COUNCIL, requested that the Board appoint a new member, Ms. Susan Scannell.

MOTION: By Mr. Fuller, second by Mr. Sheehan, to appoint Susan Scannell, 14 Orchard Street, to the Local Cultural Council, with a term to expire on September 25, 2015  
VOTE: 5:0

The Emergency Management Director, Richard Reuss, requested that the Board appoint two new EMERGENCY MANAGEMENT AUXILIARY POLICE OFFICERS. Both candidates have been interviewed and approved by the Police Chief, William D. Marble, Jr.

MOTION: By Mr. Moore, second by Mr. McGaughey, to appoint Shane Tiberio and Vincent Digiacoimo as Emergency Management Auxiliary Police Officers, with terms to expire on June 30, 2013  
VOTE: 5:0

The scheduling of a SPECIAL TOWN MEETING was postponed to the next Selectmen's meeting.

Mr. Phelan reported that Health Agent Arthur Boyle has requested funding for a hazardous waste day for residents. The Community Development consultant advised that there are funds available for that type of activity. Mr. Phelan asked that the Board approve the use of the funds, estimated at \$4,000.

MOTION: By Mr. Moore, second by Mr. Fuller, to request Community Block Grant Funds to be used for funding a hazardous waste day sponsored by the Community Development Block Grant (CDBG)  
VOTE: 5:0

The annual request of the United Nations Association of Greater Boston (UNA-GB) asking for recognition of October 24th, the day the UNITED NATIONS was formed, was received. A proclamation was prepared for the Board's approval.

MOTION: By Mr. Fuller, second by Mr. Sheehan, to approve the proclamation recognizing October 24<sup>th</sup> as United Nations Day  
Discussion: Mr. Fuller read the proclamation. Copies of the proclamation will be sent to the Public Library and the School Department, encouraging them to participate in related activities.  
VOTE: 5:0

TREASURER/ COLLECTOR PAUL DIGIROLAMO said that he is working on the year-end reconciliation for the auditors. Free Cash is not expected to be available for a while. He presented the Board with a list of properties almost available for sale by the town. It was discussed that the properties should not be offered for sale until the town has owned them for a year and has clear title. The previous owner can ask the land court to redeem the property if they pay the outstanding amount due. Offering the properties sooner would limit the number of people who would bid on them. Mr. Digirolamo said the foreclosure process begins with sending a legal notice to the owner, then \$525 goes to the court with the information, and the court sends out its own legal notice. Properties go into foreclosure one year after going into tax title.

Mr. Ecord reported that the new STREET SWEEPER was registered today, and there are two equipment operators who will use it. A new PICKUP truck will arrive next week, and the BASIN CLEANER is expected in November. Some basins were last cleaned when those streets got new water mains. Mr. Ecord took a look at the area on South Street where a resident requested that sidewalks be installed, and he advised that an engineering company would have to look at it. There is a stone wall in the way and the project might involve the town taking some property. Mr. Phelan suggested that a fog line be painted in that area.

There is a preconstruction meeting with BETA and AGGREGATE next week so that the Route 139 project on Plymouth Street and Abington Ave can get started.

Mr. Sheehan said that the Weymouth Street, Pine Street and Sycamore Street intersection is at the point where the project has to be lobbied for so that it will be funded on the Traffic Improvement Program (TIP).

The renovation of UNION STREET, from approximately Pleasant Street to the railroad tracks, is being engineered. Congressman Stephen Lynch was recognized for his work in securing this funding in fiscal 2004 – 2005.

Mr. McGaughey spoke about the great job Supervisor Ecord and the other employees of the Public Works Department are doing. It was discussed that a lot of work has been done lately, and the young people hired as summer help did a phenomenal job.

A new framework for a garden around the new sign on N. Franklin Street at the Braintree line has been installed.

A new sign for the HISTORICAL SOCIETY building on Union Street (the Little Red Schoolhouse), will be paid for from Community Development funds.

Mr. Phelan will coordinate how to best utilize the Chapter 90 funding and the water main revenue with ENVIRONMENTAL PARTNERS, and present the information to the Board. Although funding has been appropriated to do the projects, it would affect the tax rate to do the projects all at once. Mr. Ecord said that Cottage, Summer, Winter, Maple, Linfield, and Platts streets really are in need of new water mains. Camp Dresser & McKee (CDM) designed sewer phases 5 and 6, but the plans would now have to be updated, and the cost of those phases is not known. There is approximately \$2 million left, and more money may need to be appropriated at town meeting. It was mentioned that the Avon Sole property and the Brooks Lumber property near the Avon line off Spring Street are commercial properties that need sewer service before they can be sold and rebuilt for new businesses, which the town needs.

The request for proposals (RFP) for the SOLAR PROJECT will be released tomorrow.

A request for qualifications (RFQ) for the design of a new SENIOR CENTER at 227 PLYMOUTH STREET was discussed. The designer selection committee will review the designs, which will include new windows, siding, a kitchen and bathrooms. The current senior center on Jewel Road could be used as an additional exit and parking for the Public Library.

Mr. Ecord will finalize the plans for the electrical work and the new patio at the SUMNER FIELD. Mr. Gordon said that with differing opinions on the layout of the ball fields, he would like to have representatives from baseball, soccer, the High School Athletic Director, etc., together to discuss it. It was noted that those groups that use the fields do contribute to the line marking, paint and infield mix. It is not known if the scoreboards work. Mr. McGaughey mentioned that \$250,000 the town was to receive in a previous state budget was ultimately taken out of that budget.

Mr. Phelan met with Mr. John Walsh about the status of the TRASH TRANSFER STATION, who indicated that there has been positive movement. They will be filing with MEPA in October. Mr. Phelan said the litigation is ongoing. The zoning has not been resolved, and the Town Manager in

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Randolph opposes the project. In order to protect the town, Mr. Phelan advised that there could be legal issues relative to the land lease, and recommended that lawyers for the town review the documents from the new entity in place now and make sure they are responsible to the town. Mr. Gordon asked that they be asked to attend a meeting and update the Board.

MOTION: At 8:15 pm, by Mr. Sheehan, second by Mr. Fuller, to adjourn the meeting  
VOTE: 5:0

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Kevin J. Sheehan, Clerk

Documents:

Agenda

Draft minutes

Cultural Council appointment request

Emergency Management appointment requests

United Nations Day proclamation & request